I. Catalog Information

COUN 100 Orientation to College 0 1/2 Unit(s)

COUN 100X 1 Unit(s)

Pass-No Pass (P-NP) course.

Two hours lecture-laboratory for each unit of credit.

An orientation to De Anza College that includes programs, services, policies, degrees, certificates, transfer requirements, and college culture. Focus will be on strategies needed for academic success and the development of a one quarter Educational Plan.

II. Course Objectives

A. Explain the roles of the California System of Higher Education.
B. Review the process of major selection and requirements needed to achieve their academic goals.
C. Explore the dynamics of transitioning to a college culture.
D. Identify retention strategies needed for academic success.
E. List and locate college services and resources.
F. Compose a one quarter Educational Plan.

III. Essential Student Materials

None

IV. Essential College Facilities

Computer Lab

V. Expanded Description: Content and Form

A. Explain the roles of the California System of Higher Education.
   1. Overview of California Higher Education Systems
      a. California Community College
      b. California State University
      c. University of California
      d. Private colleges and universities
   2. Compare and contrast California System of Higher Education

B. Review the process of major selection and requirements needed to achieve their academic goals.
   1. Career and transfer programs
      a. Associate of Arts/Science Career and Certificate Programs
      b. Associate of Arts to transfer
      c. Transfer option
      d. Choosing the program that matches student's academic goal
   2. General education patterns and articulation
      a. What is articulation?
      b. Major preparation information
      c. Assist Website and its function
d. Review general education patterns

e. Review De Anza Associate of Arts General Education

f. Review California State University General Education

g. Review IGETC

h. Review private university and colleges’ general education

3. Undecided student
   a. Counseling courses
   b. Career Center
   c. Career counseling appointment

4. Factors that influence major selection
   a. Cultural
   b. Economics
   c. Family
   d. Spirituality
   e. Learning and or physical disabilities

C. Explore the dynamics of transitioning to a college culture.
   1. Personal responsibility for student's own education
      a. Academic probation
      b. Attendance policy
      c. Drop dates

   2. Campus diversity
      a. Demographics of De Anza's student population
      b. Examine the diversity among De Anza's students, staff and faculty and its impact on the student's college experience

3. De Anza College Policies
   a. Mutual Respect Policy
   b. Sexual Harassment Policy
   c. Anti-Discrimination Policy
   d. Alcohol and Drug Policy
   e. Student Code of Conduct

D. Identify retention strategies needed for academic success.
   1. Time management
      a. Examine student's roles and responsibilities outside of college
      b. Relationship between college units and time management

   2. Developing support system on and off campus
      a. Role of Community College Counselor
      b. Communities of belonging (Circles of Support)

   3. Tips of College Survival

   4. Assess challenges student may face in college and develop an action plan to address these challenges

E. Overview of college services and resources.
   1. Admissions and Records
   2. Academic Skill Center
   3. Bookstore
   4. Campus Security
5. Career Center  
6. Child Development Center  
7. Counseling and Advisement Center  
8. Disability Support Services (DSS and EDC)  
9. Financial Aid  

F. Compose a one quarter Educational Plan.  
   1. Review assessment results  
   2. Prerequisites and co-requisites  
   3. How to read a class schedule  
   4. Selection of courses and completion of first quarter Educational Plan  
   5. Review of registration process internet and phone  

VI. Assignments  
   A. Reading  
      1. Assigned readings from the Orientation to College Guide  
   B. Writing  
      1. Educational Plan  
      2. Worksheets  
      3. Response papers  

VII. Methods of Instruction  
   None  

VIII. Methods of Evaluating Objectives  
   A. Worksheets covering general education requirements  
   B. Response papers based on in class exercises  
   C. Completion of one-quarter Educational Plan  

IX. Texts and Supporting References  
   A. Examples of Primary Texts and References  
      1. * De Anza College Class Schedule  
      2. *Orientation to College Guide  
      3. Current De Anza College Catalog